

# Know the FAACTs

## Best Practices for Bus Drivers *and* Transportation Staff

*Bus drivers and/or transportation department head should:*

### **Attend all scheduled planning meetings involving the student(s), including:**

- Training on how to use each student's prescribed epinephrine auto-injector
- Reviewing emergency procedures
- Developing IEPs/504 plans
- Understanding the student's anaphylaxis emergency care plan
- How to read food labels and understand what cross-contact means
- Peer support and psychosocial needs

### **Ensure you understand the role of the transportation staff in the child's daily care:**

- Where the anaphylaxis emergency care plan is kept for each student
- Know the location of epinephrine auto-injectors and other emergency medication and how to administer it for each student
- How to report food allergy bullying or complaints from the student
- Ensure communication devices are in working order prior to each transport
- A plan for substitute bus drivers and making them aware of procedures, policies, and students

### **Creating a safe environment for food allergic students:**

- Cleaning methods/procedures
- Enforcing a "No Food or Beverages" policy (exception for children with a medical condition)
- Student placement on the bus (while limiting potential for social isolation)
- Understand policy on how to directly communicate with the student's parent(s).
- Understand federal and state laws that protect the privacy and confidentiality of the student's medical information and other legal rights of students with food allergies.
- Help with the daily management of food allergies for students being transported by bus

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For more information, visit [FAACT's Education Section](#) for School Transportation.