

Best Practices

- Scheduled participation in team planning meetings for food-allergic student(s), including epinephrine training, 504 meetings, etc.

Notes: _____

- Allergy & Anaphylaxis Emergency Care Action Plan provided to bus drivers for each student with a life-threatening allergy.

Notes: _____

- Location of epinephrine auto-injectors and emergency medication for each student

Notes: _____

- List of food(s) each student cannot eat

Notes: _____

- List of students' bus numbers

Notes: _____

- Plan for communicating with parents

Notes: _____

Bus Drivers and Transportation Checklist

2013 - 2014

- A clear understanding of federal and state laws that protect the privacy or confidentiality of student information and other legal rights of students with food allergies

Notes: _____

- Policy for informing and training new substitutes or bus drivers of students with life-threatening allergies

Notes: _____

- Enforce a "No Food or Beverages" policy on the bus.

Notes: _____

- Follow district cleaning practices, being sure to consider:

- Bus surfaces
- Seats
- Handrails

Notes: _____

- Student placement on the bus (while limiting social isolation)

Notes: _____

- Policies that prohibit discrimination and bullying against all students, including those with food allergies.

Notes: _____

- Emergency communication devices for each transport (cell phone, two-way radio, intercom, etc.)
 - Communication device test prior to each transport

Notes: _____

- Bullying and complaint report procedure in place for students with life-threatening food allergies.
 - Transportation Director
 - School Personnel

Notes: _____

- Policy in place for review after an emergency that includes the school administrators, school nurse, transportation staff, bus drivers, parents, EMS responders, staff members involved, the student, etc.

Notes: _____

Bus Drivers and Transportation Checklist

2013 - 2014

Prepare To Act

- Ensure all bus drivers and substitutes receive annual food allergy and anaphylaxis training.

Notes: _____

- Learn the signs and symptoms of an allergic reaction

Notes: _____

- Learn how to use all epinephrine auto-injector devices.

Notes: _____

- Participate in emergency drills.

Notes: _____

- Learn protocols and procedures for activating EMS.

Notes: _____

- If an allergic reaction takes place, know what the action plan is:

- Who is going to give epinephrine?

Notes: _____



FAACT

Food Allergy & Anaphylaxis

Connection Team

Bus Drivers and Transportation Checklist

2013 - 2014

- Who is going to call 9-1-1 and by what method?

Notes: _____

- Does your route's first responder carry epinephrine?

Notes: _____

- Who is going to ride with the student to the hospital?

Notes: _____

- Who is going to contact the parents? Where can these emergency numbers be located?

Notes: _____

- Who is going to comfort and explain the situation to students on the bus and their parents?

Notes: _____

- Investigate and Review

- Attend the review meetings with parents, staff, and students.

Bus Drivers and Transportation Checklist

2013 - 2014

- Review updates to the student's Emergency Care Plan and notify staff, aides, and substitute teachers.

- Confirm replacement of all emergency medications for the student.

Notes: _____
